

## IELTS Letter #22

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For the past year you have been a member of a local club. Now you want to discontinue your membership. Write a letter to the club secretary.

In your letter state what type of membership you have and how you have paid for this give details of how you have benefited from the club explain why you want to leave You should write at least 150 words. Allow yourself 15 minutes for this task. you do NOT need to write your own address.

model answer: Dear Sir,

In September 2003, I joined your Sports and Social club as a full-time student member. Since then I have paid the monthly membership fees by direct debit from my bank: Nationwide in Sanderson Avenue, Kinghill.

I have thoroughly enjoyed my club membership as it has provided me with useful opportunities to meet up with other young people and to participate in a number of social activities. I have also been fortunate enough to play in some of the inter-club tennis tournaments and have taken advantage of the various classes available such as Yoga and T'ai chi.

However, my studies are now coming to an end and as I will shortly be returning to my home country, possibly for good, I regret that I no longer wish to continue my membership.

I would be grateful, therefore, if you could confirm in writing that the monthly fee will no longer be deducted from my bank account. {mosgoogle left}