

IELTS Letter #30

Contributed by Rad Danesh
Monday, 21 May 2007

You live in a room in a college where you share with another student. You find it very difficult to work there because your roommate always has friends visiting. He/She has parties in the room and sometimes borrows your things without asking you.

Write a letter to the Accommodation Officer at the college and ask for a new room next term. You would prefer a single room.

Explain your reasons. You should write at least 150 words. You should spend about 20 minutes on this task.

model answer: Dear Sir or Madam,

I am writing to inform you that I wish to move into a new room next term. I would prefer a single room, as I find the present sharing arrangement inconvenient.

I must explain that the reason for my dissatisfaction is my roommate's inconsiderate behavior. For one thing, his friends are constantly visiting him, for another, he regularly holds noisy parties. In addition, he sometimes borrows my things without asking me. In these circumstances, I find it difficult to concentrate on my studies, and I am falling behind in my assignments.

I am sure you will agree that the only solution is for me to move into a room of my own, where I will be free from such distractions. Therefore, I would be grateful if you could find a single room for me, preferably not in the same building but as near to the college campus as possible.

Yours sincerely,

Janice Kennedy {mosgoogle left}